



UCMHL Constitution

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ARTICLE 1: NAME AND PURPOSE

Section 1.1 - Name

- a) This organization shall be called the Upper Canada Minor Hockey League (hereunto referred to as UCMHL or the League) which is under the governance of Hockey Eastern Ontario (HEO) District 1, Upper St. Lawrence Division.

Section 1.2 - Purpose of UCMHL

- a) To work towards the development and improvement of minor hockey.
- b) To provide a healthy form of recreation for youth through participation in organized hockey at a level of competition best suited to the individual players' capabilities and interests.
- c) To develop and encourage sportsmanship and good fellowship amongst all participants, officials, spectators and players alike - for the betterment of their social, physical and mental well-being.
- d) To provide regional representation of local hockey associations to higher governing bodies.

ARTICLE 2: MEMBERSHIP

Section 2.1 - Membership in the UCMHL

- a) Membership to the UCMHL shall be open to all Associations within the geographical boundaries of District 1, and any other Association whose membership is annually approved by District 1 Council. Applications for membership should be received no later than June 30th of each year.
- b) All member Associations of the UCMHL must abide by the Constitution, By-Laws, Rules and Regulations of Hockey Canada, HEO, District 1, and the UCMHL.
- c) Membership is extended only to those Associations who are in good standing, who have paid their League fees/levies in full within 30 days from start of League play, and whose teams are registered with the District 1 Registrar.
- d) D2 must have at least one member of their district sit as a level convenor on the UCMHL Executive.

ARTICLE 3: EXECUTIVE OFFICERS / ELECTIONS / TERMS OF OFFICE / DUTIES OF THE EXECUTIVE / REMOVAL OF EXECUTIVE OFFICERS

Section 3.1 – UCMHL Executive Officers

- a) The UCMHL Executive shall consist of the following Executive Officers.
 - President
 - Past President – (ex officio, non-elected)
 - 1st Vice President
 - Secretary
 - Treasurer
 - Registrar
 - Referee-In-Chief

- Director of Rules & Discipline
 - Director of Risk & Safety
 - District 1 Chairperson – (ex officio, non-voting)
- b) There are no elections held at the UCMHL. All Executive Officers are voted upon by the District 1 Council at their Annual General Meeting (AGM).
- c) The Past President of the UCMHL will be acknowledged as a voting Executive Officer and shall sit as a member of the UCMHL Executive for a 1-year term following the election of a President.

Section 3.2 – UCMHL Board of Directors

The UCMHL Board of Directors will consist of the UCMHL Executive Officers, as defined in Section 3.1 above, and the President or their designate for each member Association of the UCMHL.

Section 3.3 – Terms of Office

Terms of office for Executive Officers will follow the District 1 Constitution. Appointments for UCMHL Convenors are for one (1) year from AGM to AGM. Positions that become vacant during a term of office shall be filled. Nominations will be held from the floor at any monthly meeting and a simple vote will carry a nomination. If the term of office is for less than six (6) months, an existing Executive Member or Conventor may hold the position for the balance of the term.

Section 3.4 – Duties of the Executive Officers

3.4.1 a) All duties of the UCMHL Executive shall be in accordance with the District 1 Constitution apart from Division Convenors which are set out in Section 3.5 below.

Section 3.5 – Duties of Division Convenors

a) Division Convenors (one for each level of U9, U11, U13, U15, U16, U18, U21, as required) will be non-voting members of the UCMHL Executive, appointed annually, and their duties will include:

- be responsible for their division of hockey within the UCMHL relative to scheduling, statistics and determination of UCMHL regular season and playoff champion
- submit to the 1st Vice President the Sportsmanship Award winner(s)
- prepare schedule for all regular season and playoff games
- liaison between UCMHL teams within their division and District 1 Association Presidents and UCMHL
- sit on the R&D Committee of the UCMHL, as required for appeal hearings.
- prepare a report for their division for each UCMHL meeting. If the Conventor is unavailable, a report must be sent to the Vice President before meeting. Each report must include:
 - up to date division standings
 - mention of any problems or issues with teams since the last UCMHL meeting
- provide the Vice President with team rosters for UCMHL winners as soon they are known
- work under the auspices of the Vice President advising him/her of any problems within that division

- notify District 1 RIC of championship playoff series schedules immediately so that neutral referees can be assigned
- provide statistics for requested team movements
- update website within 48 hours during regular season and immediately during playoffs
- hand out awards for their division or, if unavailable to do so, notify the President and Vice-President immediately to ensure D1 is represented
- consult the Vice President of any issues with regards to playoff series, who will in turn consult the District 1 Executive
- receive an honorarium of \$500 for the successful completion of their roles of convenors (subject to annual review by the aforementioned District 1 Executive). This honorarium shall be used to cover expenses related to duties associated to the position of division convenor. Reasonable travel expenses shall be submitted to President of the UCMHL first for approval then will be submitted to the Treasurer to be paid.
- Division Convenors can not sit as a Convenor for a division where they hold a position in their home Association (e.g., bench staff) or where their child plays.

ARTICLE 4: VOTING PRIVILEGES

Section 4.1 – Voting Privileges of UCMHL

- Only the President of an Association or his officially recognized designate shall be allowed to vote on matters involving By-Laws.
- A designate may not replace the President of an Association for voting purposes unless a letter from the Association has been received by the League so designating the alternate, and this designate shall be a member from the Association Board.
- All Executive members of the League shall be allowed to cast one vote with the exception of the President who may only vote in the event of a tie, in which case he/she may cast the deciding vote.
- Convenors at a non-voting role.
- D2 Presidents only vote on levels they have within UCMHL for that season.

ARTICLE 5: MEETINGS

Section 5.1 – Quorum

- For the purpose of all General, Executive or Special Executive meetings, the attendance of half of the Executive plus one shall constitute a quorum.
- For the purpose of the Annual General Meeting, the attendance of five (5) Executive members and five (5) Association representatives shall constitute quorum.

Section 5.2 – Meetings of the Membership

- a) If an Association or designate is not present for two (2) consecutive meetings, the Association will automatically be fined \$150.00 and voting privileges will be revoked until such fine is paid.
- b) Executive members must be present for all regularly scheduled, or specially called meetings.
- c) Division Conveners shall attend all League meetings.

ARTICLE 6: AMENDMENTS TO THE CONSTITUTION AND BYLAWS

Section 6.1 – Amendments to the Constitution

- a) Amendments to the UCMHL Constitution must be submitted in writing and seconded by a least one voting member of the UCMHL.
- b) Amendments to UCMHL Constitution must be submitted to the President or Secretary of UCMHL at least 30 days prior to the Annual General Meeting.
- c) All motions for constitutional amendments to the UCMHL Constitution must be circulated by the Secretary to all Associations and Executive members no later than fifteen (15) days before the Annual General Meeting.
- d) One vote per Association President (or designate) and one vote per Executive member. The Chairperson can only vote to break a tie. A two-thirds (2/3) majority vote will carry the constitutional amendment.
- e) All accepted amendments will be effective immediately.

Section 6.2 - Amendments to the By-Laws

- a) Amendments to the UCMHL By-Laws must be submitted in writing and seconded by a least one voting member of the UCMHL.
- b) One vote per Association President (or designate) and one vote per Executive member. The Chairperson can only vote to break a tie. A simple majority vote (50% + 1) will carry the by-law amendment.
- c) All accepted amendments will be effective immediately.

ARTICLE 7: BANKING/SIGNING AUTHORITY

- a) For all financial transactions relating the UCMHL, the President, 1st Vice, Secretary, District 1 Chairperson and the Treasurer shall be the signing officers for UCMHL. The Treasurer shall sign all documents relative to disbursements / debts for UCMHL.
- b) The Treasurer and any one of the Executive members listed in Article 7, Section 1, shall be required as signing officers.
- c) For any non-financial matters, the President, 1st Vice, Treasurer, and District 1 Chairperson shall be empowered on behalf of UCMHL as directed by the Executive.